



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

SAMMY AMARO TUBORO
Representative
SOFITEC CORPORATION
Tondo, Manila

Sir/Madam,

The attached Purchase Order No. 2025-11-1066 are already approved so NOTICE is given SOFITEC CORPORATION for the purchase of Maintenance and Other Operating Expense requested V. Coronacion - RESEARCH INFANTA with PR No. 2025-10-2613. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK VILLA, DT
University President

I acknowledge receipt of this Notice on : DEC 17 2025

Name of the Representative of the of the Bidder SOFITEC CORPORATION

Authorized Signature: _____